

42nd ANNUAL MEDICAL CONGRESS

MEDICAL ASSOCIATION OF NAMIBIA

MEDICINE
TODAY
INTO TOMORROW

21 & 22 | WINDHOEK
July 2023 | COUNTRY CLUB



PLEASE SUBMIT FULL PAYMENT WITH YOUR SIGNED AGREEMENT TO SECURE YOUR EXHIBITION SPACE

EXHIBITOR REGISTRATION FORM			
Company			
Contact Person			
E-mail			
Postal Address			
City / Town		Country	
Telephone / Mobile			
NB: INVOICE ADDRESS <i>(ensure that all details for the address are correct)</i>			
EXHIBITION SPACE	Stand No	Value	
<i>(Two corporate delegates included in stand price)</i>			

PLEASE NOTE:

Additional Corporate Delegates - N\$700.00 per person per day (non-refundable if cancelled after 10 July 2023)
 NO ENTRANCE FOR NON - REGISTERED DELEGATES.

CORPORATE DELEGATE/S	
Full Name	Mobile
1.	
2.	
ADDITIONAL DELEGATES	
3.	
4.	
5.	

PAYMENT INFORMATION	
e-Banking: Medical Association of Namibia Bank Windhoek, Main Branch, 48197200 Account: 8005457858 Swift Code: BWLINANX	Please return registration form & proof of payment Fax: +264 61 22 4826 E-mail: man.office@iway.na

PLEASE NOTE: When paying via a foreign-international bank transfer, the transfer fees and/or bank fees are for your own account. Any charges billed to MAN will be invoiced to your company.

TERMS AND CONDITIONS

Exhibition stands include the following:

• PRIME & PRIME PLUS

White shell scheme with aluminium frame, name board, spotlights, power point, 1 table & 2 chairs, tablecloth
2m x 3m and 3m x 3m respectively

• STANDARD

Informal stand (no fixed structure), power point, 1 table & 2 chairs, tablecloth
2m x 3m

- Tea/coffee and lunches.
- 2 Corporate delegate passes.
- Additional corporate delegates – N\$ 700.00 per person per day.
- Full page (A4) advertisement AND company profile (not exceeding half A4 page) will be published in the Congress Handbook.

- Company profile (not exceeding A4 half page)
- A4 portrait advertisement (297mmH x 210mmW plus an extra 3mm bleed) in pdf. Format
- Company logo in pdf. Format

Deadline: 15 June 2023

- EXHIBITORS are responsible for installation, shipping and associated costs not included in stand price.
- EXHIBITORS will not be permitted to carry out activities or advertise their businesses in a manner that may impose on or disturb fellow exhibitors.
- SET-UP of stands will take place on Thursday, 20 July between 15:00 and 18:30.
- Stands are to be ready by Friday, 21 July @7:00 am.
ON-SITE STORAGE is available and must be arranged with the congress organisers prior to the event.
- DISMANTLING: Stands may only be dismantled as from 15:00 on Saturday, 22 July 2023.
The organisers of the Congress will not take responsibility for any items left behind.
- **DEADLINE FOR PAYMENTS STRICTLY 03 JULY 2023**

Disclaimer, Liability and Insurance

The registration for, and the attendance of, the Congress are strictly subject to the following disclaimer: All persons/guests/delegates/exhibitors attending the Congress shall travel to and from the Congress venue and shall attend the Congress at their own risk and responsibility. The Annual Medical Congress of MAN, the Congress organisers, the Congress venue owners, the caterers, the exhibition organiser and all their officers, directors, members, shareholders and employees and any contractors, suppliers, representatives or agents linked to or involved with the organisation and the holding of the Congress shall not be liable towards any person whatsoever for any direct, indirect or consequential death, injury, damage, theft, loss, medical problem or inconvenience to any person or the property of any person, whether it may have been caused intentionally, negligently or as a result of gross negligence, which may be experienced or suffered by any person/guest/delegate whatsoever while travelling to or from, or during such person's attendance of the Congress. Participants and their delegates/guests are advised to purchase their own insurance against any such occurrences. The Congress Organisers retain the right, for any reasonable cause beyond their control which prevents or impedes the holding of the Congress, to change or cancel, without prior notice, the Congress and/or the venue and/or any arrangements, schedules, plans or other items relating directly or indirectly to the Congress. The Congress Organisers shall not be liable for any loss, damage, expenditure or inconvenience whatsoever caused or suffered by anybody whatsoever as a result of such alteration or cancellation. **No registration fees will be reimbursed after 03 July 2023.**

I, being the approved manager/representative of
hereby acknowledge that I have read and understand the Terms and Conditions and am aware that the exhibition space will only be secured on receipt of the full balance.

SIGNATURE _____

DATE _____